

**PINEVIEW IMPROVEMENT DISTRICT
ANNUAL GENERAL MEETING MINUTES
April 28, 2026**

Present: Board of Trustees: Brenda Heft, Kathy Yeulet, Greg Poitras, Nancy Wellburn & Jeremy Larsen

Employees: Holly Herzog, Mike Thelitz and Richard Herzog
21 Taxpayers

Meeting called to order at: 7:32 pm

Introduction of Board Members & Employees: By Brenda Heft Chair

Previous Year's AGM Minutes

The minutes of the April 29, 2025 AGM were read by Holly Herzog, Office Administrator

Motion by Berta Chony

That the minutes of the annual general meeting of April 29, 2025 of the Pineview Improvement District ratepayers be adopted as read.

Seconded by Maggie Theodore
Carried

Presentation of the Financial Statements

The audited financial statements for the year ending December 31, 2025 were prepared by Terlesky Braithwaite Janzen LLP (TBJ). Financial Statements were presented by the Chair Brenda Heft.

Motion by Maggie Theodore

To accept the financial statement as presented.

Seconded by Judy Schinkel
Carried

Motion by Judy Schinkel

To appoint TBJ as our auditors for 2026.

Seconded by Norma Girouard

Carried

1) Items of Discussion

I. Mike Thelitz Operator report

Projects Completed 2025

- Final stages of water filtration system under way. Preliminary design and site layout should be completed by summer of 2026. If approved by Northern Health and the PID community. Updates to be provided by the Board of Trustees.
- Repairs to several residential services and one new installation were completed.
- Repair to water main leak on Old Cariboo Hwy. Tree roots had growing and expanded enough to pop the saddle off.
- Major water tower sensor we replaced the sensor. Working good so far.
- Purchased 3 new transfer pumps 2 as a spare one put in place, then the well #4 pump went and was RE/RE a few weeks later. The cause of the well pump failure was a complication of a few things the wiring had rub through the side of the casing and was causing a short. Replace flexible pipe with stainless steel 3"

Planned Projects for 2026

- Flushing of water mains will be done in May and October dates to be announced.
- Water restriction will be in affect again this year. We would urge residences to use the water conservatively year-round. This will help ensure that water required for fire suppression is available without further restricting residences
- Inspection of mainline valves will be done to determine which ones require vac truck service and or other repairs.
- Repairs to residential service valves will be done as required.
- I would like to remind residence living in modular homes to check their valves and heat trace to ensure they are in proper working condition. It is easier to locate and turn curb stops off in the summer and repair if required rather than cold wither conditions.
- Potential site prep at pump house location for filtration system.
- Decommissioned Well # 3 as it's no longer usable do to collapse several years ago.

II. Board Report

Accomplishments for 2025

- i. Consultations with Radloff and Associates Engineering to source a manganese removal system. – we are still under water use advisory until the system is in place.

- ii. Community Meeting to present manganese removal system and community vote conducted with 97% approval for system. The first installment has been paid to Bi Pure. We have recently been notified by Bi Pure that the delivery of the system was pushed back till August do to supply shortages.
- iii. Exploration of potential option of joining the Regional District
 - Letter sent to Regional District requesting information on process
 - We still find financing for our aging system is still a problem, Improvement Districts are not eligible for government grants. We have signed a petition asking for that to be changed.
 - We have gathered a large number of documents required for consideration by the Regional District. There is a meeting set up with R.D. in May 12, 2026 the Chair and Office administrator will be attending. To hand over the documents and find out if we are missing anything. The Regional District has never gone through this procedure before, so not sure of all the documentation needed.
 - No Decision will be made on this until we have some facts and bring it to the community for a vote.
- iv. We have hired part time maintenance worker, Richard who will be working with Mike on the current system, and will be trained along with Mike on the new system when it arrives.
- v. We reviewed and revised the rules for the water card users, in response to property damage at the store, and there was some abusive behavior, the water shed is on private property.

III. Plans for 2026

- (a) Complete site prep for installation of water system, working with Radloff on this.
- (b) Complete installation of water system.
- (c) Continue discussions with the Regional District.

Questions:

1. -When you do your site preparations for the building will it involve the parking lot of the Hall as this is a very busy time of year for us and we can't have equipment parked on the main

parking lot of the Hall. Chair responded by saying that the equipment will not be on the parking lot side, all the work will be done behind the hall and the equipment will stay behind where the work is being done.

2. Curious can the water shed be moved up to the well sites? Chair responded there is no other place that would be suitable, the lines are already there. A lot of money was spent to set up the system where it is at.

2) Elections of Officers –There was one positions available for the Board of Trustees for a three-year term, Nancy Wellburn won by acclamation. Two positions are available next year, for a three-year term.

3) Remuneration for the Board

Motion by: Judy Schinkel, to leave the remuneration the same as it was for 2025. \$90.00 per meeting

Seconded by Ron Carter

Carried

4) Motion by Winn Ewen
To adjourn the meeting

Seconded by: Berta Chony

Carried

Meeting Adjourned 7:58 pm