

**REGULAR MEETING OF THE PINEVIEW IMPROVEMENT DISTRICT
BOARD OF TRUSTEES MINUTES
August 12, 2025**

Present: Board Members: B. Heft chair, K. Yeulet, Nancy Wellburn
Employees: Holly Herzog,
Guests:

Meeting called to order:
Time: 7:01pm

Motion by: Nancy Wellburn

That the minutes of the July 8, 2025 regular meeting of the Pineview Improvement District board of trustees be adopted.

Seconded by: Kathy Yeulet

Carried

OLD BUSINESS

- Filtration – ongoing
- Regional District – ongoing
- New Computer Quotes

MAINTENANCE REPORT

- See attached

Motion by: Nancy Wellburn

To use stainless steel pipe into Well #4 and to go ahead with repairs needed.

Seconded by: Kathy Yeulet

Carried

Motion By: Kathy Yeulet

To Implement the working alone policy September 1, 2025

Seconded by: Nancy Wellburn

Carried

Motion By: Kathy Yeulet

To Increase Tolls 8% for 2026 to \$95.00 every 3 months and Taxes 8% for 2026 to \$321.00 annually for single dwellings.

Seconded by: Nancy Wellburn

Carried

ACCOUNTS RECEIVABLE/PAYABLE

- Overdue list
- Cash report

NEW BUSINESS

- For a new certification for level 1 there is a cost for

Dues	\$179.00
Application fee	\$25.00
Exam fee	\$150.00
Total	\$354.00
- 6215 Johnson Road would like pipe stand fixed, and to have water turned back on.
- Quote from Steve at Premier Computer care – he is our main computer person. Holly to clarify that this is for update to windows 11
- Have not had any other replies for computer costs. Holly to go into Best Buy ask if they can give us a quote for new computer/ monitor must match or beat Premier Computer Care- the customer service from Best Buy very poor.
- Web site not sending emails to us- called Ian July 15/25 left message waiting to hear back from him. Email response option taken off web site. Holly to look into expiry date with Nortek, and possible change service provider. Yearly invoice December for the following year. Ian looking into web site email. Fixed up and running.
- No Mission statement on web site.
- Working alone procedure – Approved by board and implementing September 1, 2025
- Sent GARP to Radloff and David awaiting response from David- Holly to contact Radloff and get a written quote from them as to the cost for filtration system
- When we get response from David do we set up a time for a community meeting? – called hall asked for possible dates this is what they said – Wednesday Sept 24@ 7 pm or October 15 at 7 pm- cancel as we need more info.
- Bylaws do we raise rates on tolls and taxes? Yes, see above motion
- Holly off Aug 15 & 18 2 days, Sept 2 – 5 4 days, Oct 23 - 28 4 days - approved
- Review (Draft) Insurance – no changes needed

CORRESPONDENCE

- Land titles
- Water reports
- Pump house data
- Bank statement
- Fire Department water usage- see above
- Western Water Email GARP
- Emails Waren Western Waters
- Price for Citizen to post maintenance worker job
- Brownridge insurance email

INVOICES

Motion by Kathy Yeulet

To pay all incoming invoices

Seconded by Nancy Wellburn

Carried

Motion by Nancy Wellburn

To adjourn meeting

Seconded by Kathy Yeulet

Carried

Meeting adjourned: 9:00 pm

Next Regular Board Meeting: **September 9, 2025 @ 7 pm**

AGM: Tuesday April 28, 2026 @ 730 pm

REMINDERS/ BRING FORWARD

- (Reminder for Holly) Keep track of costs for Noratek over the next year.
- (Reminder) Trustee Terms 2026 Nancy's position going up for election as a 3-year term.

PID Maintenance Notes for July/Aug 2025

- Problems with pump house electrical system. Lost #1 transfer pump – new 30 HP in stock will use the pump from the 40HP motor to fit to new 30HP.
- Called Gary Burgess (electrician that worked with Lorence Cole), however the spare probes we have will not work for the tower sensors which are part of the problem. partner was able to build a stop gap system to get use through while the new sensors arrive.
- August 7th: A & B well and pump service came to pull pump, (Ingram Well Services are too busy with out of town work) from W4. His rig was unable to pull it due the weight and jamming of the pump against the well casing and probe wires.
- August 8th: Finished pulling pump with the aid of a crane truck. Examined the pipe and pump; found electrical line burned through the wire casing in several locations. Also found several corrosion holes in the well pump.
- New sonar sensors are on order expect delivery within the next 2 weeks (approximately \$6K plus installation cost).
- Stainless steel pipe may be the best alternative much better than the flexible pipe that was used. Estimated cost is approximately \$26,000 for pipe, \$30,000 for pump, \$3,500 for labour, electrical connection \$5000 or more as (panel will need to be replaced) and about \$2,500 for crane time. Total estimated cost \$67,000
- The Board will need to decide how to proceed with the type of pipe to use, all other costs will remain the same.