

**REGULAR MEETING OF THE PINEVIEW IMPROVEMENT DISTRICT
BOARD OF TRUSTEES MINUTES
May 13, 2025**

Present: Board Members: B. Heft, K. Yeulet, Jeremy Larsen
Brenda Heft Chaired Meeting as Greg Poitras is away
Employees: Holly Herzog,
Guests: Berta Choney

Meeting called to order:
Time: 7:01pm

Guest Berta Choney

- Recommends that we use microphone at all community meetings
- Sending out notice for AGM in January.

Berta Choney left after stating her concerns.

Motion by: Kathy Yeulet

That the minutes of the April 1, 2025 regular meeting of the Pineview Improvement District board of trustees be adopted.

Seconded by: Jeremy Larsen

Carried

OLD BUSINESS

- Greg away until further notice

MAINTENANCE REPORT

- See attached

ACCOUNTS RECEIVABLE/PAYABLE

- Overdue list
- Cash report

NEW BUSINESS

- It was brought up that next year the reminder notices for AGM be sent out in the January mail outs.
- We will have the board members & the community use the microphone, at the AGM

and any future meetings, as people have a hard time hearing everyone.

- Working alone panic button/ lifeline: - could not get to work in office cell service is bad. Holly to look into connecting straight into the phone line, and cost for that. Samantha for N.H. Lifeline will be out Wednesday May 21, 2025 to hard wire into our phone line. Cost is \$46.00 per month.
- Holly to check with Lyle to see if parking vehicle by fence closer to building would be ok as safety issue. – Lyle does not want us parking along fence as it entices others to park there, and they need the road free for their big trucks to come into the parking space, if need.
- Radloff we are waiting for final plans for the full engineering package by month end. We received communication from David at N.H. that he met with Radloff, gave them his feedback, and said that it looked good, just waiting for the stamped drawings from BI Pure. – regarding the filtration proposal.
- P/T maintenance work – how many hours, what work would be entailed, wage are we looking at setting a minimum monthly wage/ hours? - Holly to do up a rough draft for next meeting.
- Fire Hall used 1500 gallons of water on a grass fire April 18/2025
- Should I replace hose (or get Mike too) as it has a big crack? Yes, the hose needs to be replaced Core Stock was recommended. – replaced
- Fire Hall used 800 gallons on a car fire Sunday April 27
- Regional District. – We will start to print out documents that are on computer, keeping track of cost of paper and toner used.
- Working alone procedure – ongoing will need to be updated once we get all the equipment and info in place.
- I was asked if there is going to be an absentee vote available for filtration system when we present to the community? No there will not be an absentee vote as we feel you need to get the correct information first hand and not second hand, where it may be miss represented.
- Review AGM minutes. -need to submit to Ministry by the 15 of May. - ready to be sent out.
- Holly vac May 16 & June 30, and July28 – Aug 1 unpaid leave for July- Aug1 approved.
- Fire Dept responded to structural fire use 12450-gals May 9

CORRESPONDENCE

- Land titles
- Water reports
- Pump house data

- Bank statement
- Fire Department water usage- see above
- 2024 Biennial Drinking water Survey
- Payment plan letter – Michael Musselman

INVOICES

Motion by Jeremy Larsen		
To pay all incoming invoices	Seconded by Kathy Yeulet	Carried

Motion by Kathy Yeulet		
To adjourn meeting	Seconded by Jeremy Larsen	Carried

Meeting adjourned: 8:30 pm

Next Regular Board Meeting: **June 3, 2025 @ 7 pm**

AGM: Tuesday April 28, 2026 @ 730 pm – **booked and confirmed.**

REMINDERS/ BRING FORWARD

- (Reminder for Holly) Bring forward July 2025 account 28 (14 mths non cashable)
- (Reminder for Holly) Keep track of costs for Noratek over the next year.
- (Reminder for Mike) - 6215 pipe stand move/leak?
- (Reminder for Holly) follow up with TD bank changing the contact info on BMO, faxes and emails.
- (Reminder) Trustee Terms in 2026 Nancy to be posted as 3 year.

May 2025 Maintenance Notes

- met with YRB Road maintenance to review water main valves. Gave him my binder to make copies. They are starting their brushing program this month?
- meeting with Radloff and Northern Health on the 15th to review filtration system plans to ensure they meet the required Health standards etc- cancelled as per David at N.H.
- turned water on for 5255 Bendixon Rd
- will be flushing water mains beginning May 20th and expected to complete by the 24th- Holly put a notice on FB Pineview connections.