

**REGULAR MEETING OF THE PINEVIEW IMPROVEMENT DISTRICT
BOARD OF TRUSTEES MINUTES
May 7, 2024**

Present: Board Members: G. Poitras, B. Heft, N. Wellburn, J. Larsen, K. Yeulet
Employees: Holly Herzog,
Guests: Chris Stern

Meeting called to order:
Time: 7.02 pm

Motion by: Brenda Heft

That the minutes of the *April 9, 2024* regular meeting of the Pineview Improvement District board of trustees be adopted.

Seconded by: Nancy Wellburn

Carried

OLD BUSINESS

- Fire Hall used 800 gallons of water March 21/24
- Fire Hall used 1000 gallons of water March 22/24
- Fire Hall used 500 gallons March 24/24 grass fire in Red Rock
- Greg away April 24- 29, 2024
- Linda stepping down from her position on the Board of Trustee's, she has been part of the Board since October 2020 – April 2024.
- Holly Vacation May 17 & May 23 & 24, 2024 Approved
- Still waiting for Radloff to report back for pricing on different options for filter systems costs. Jeremy to reach out to Richard Radloff

MAINTENANCE REPORT

- Mike will review NH letter and provide input later this month, In regards to ERP
- Ingram informed me last week that the pump has been ordered from a US supplier. No ETA as of this time, Mike will keep us updated.

ACCOUNTS RECEIVABLE/PAYABLE

- Overdue list
- Cash report

NEW BUSINESS

- Northern Health Drought emergency response preparedness. Will review and bring forward at the next meeting.
- Update from Radloff? -Jeremy has reached out a couple of times, Still waiting for a response from them.
- Jeremy did suggest that maybe we ask for at least one of the options Radloff are exploring, just so we have something to work with. It is frustrating because it is a waiting game for Radloff to be in touch with whoever is building these options and then for Radloff to get back to us. Jeremy to keep us posted.
- Well 2 still down. Waiting for parts
- Welcome Kathy Yeulet to the Board of Trustee's
- Greg reviewed the wells and what happened in past. He explained how the pumps work so Kathy had some background to work with. Well #4 pump, pumps around 250 gallons per minute, where well #2 pump is only rated at 100 gallons per minute, do to issue with the casing and not being able to get pump past the issue.
- Greg asked if we should put any money into a GIC or not was decided to table till next board meeting. As we may need for the Manganese issue, once Radloff comes through with the different options.
- Chris Stern from buckhorn water district – was a guest at our meeting, he brought up some concerns they are having
 - One being the Manganese in their water and asked about any insight we could give to them in regards to solving this issue. We told him about all the testing we have done and that we are working in conjunction with an engineering firm (Radloff) for some direction to this issue.
 - The other subject he brought up was how we do our billing and late fee charges and collection, as they are not sure how to go about this. We explained how we do our billing every 3 months and that there needs to be a bylaw in place to collect tolls and taxes as well as one for late fee's. This has to be submitted to the Ministry for approval and documentation. We explained that when someone is late paying their Tolls or Taxes, we charge the rate set out by the Ministry on their next billing, so for example if someone is late with Water Tolls @ \$85.00 the next billing, they get charged 10.0% bringing their Water Tolls to \$93.50.

CORRESPONDENCE

- Land titles
- Water reports
- Pump house data
- Bank statement
- AGM Sign in sheet & Minutes 2024
- New card user

INVOICES

Motion by: Jeremy Larsen

To pay all incoming invoices

Seconded by: Kathy Yeulet

Carried

Motion by: Nancy Wellburn

To adjourn meeting

Seconded by: Brenda Heft

Carried

Meeting adjourned: 9:20 pm

Next Regular Board Meeting: **Tuesday June 11, 2024 @ 7 pm**

AGM: April 28, 2025 @ 7:30 pm hall booked for 7 pm