

**REGULAR MEETING OF THE PINEVIEW IMPROVEMENT DISTRICT  
BOARD OF TRUSTEES MINUTES  
February 5, 2024**

Present: Board Members: G. Poitras, B. Heft, N. Wellburn, J. Larsen, L Meise  
Employees: Holly Herzog,  
Guests:

Meeting called to order:  
Time: 7.08 pm

Motion by: Brenda Heft

That the minutes of the *December 19, 2023* regular meeting of the Pineview Improvement District board of trustees be adopted.

Seconded by: Jeremy Larsen

Carried

**OLD BUSINESS**

- Fire Hall used 40.8 gallons of water November 2/23
- New fax line installed.
- Look into updating Microsoft Office currently 2010 update to 2021? Cost every year is about \$100.00 – Was decided to purchase a license for Microsoft office update to 2021 runs about \$300.00

Update from Jeremy regarding meeting with Radloff- Jeremy, Scott & Mike went too Radcliff's office and meet with their water Engineer – Richard attended by phone. The just of the meeting was to put a silo type separator system on the side of the reservoir. So the water comes up goes in the top and washes down over paddle type boards (stainless steel) that are put at certain angles to aerate and separate the manganese. Then it would go to the bottom that is in a cone shape collecting the manganese and the clean water would be then siphoned out to the Reservoir. Less maintenance. Another option we could do to help separate the manganese is to inject a small amount of chlorinate as it goes up to the silo separator.

Radloff and the water engineer will look into the size that we need, hopefully buy one premade, more cost effective.

There are other places that use this type of system.

- Discussion on new rezoning and water connection, for a customer. Holly called customer and explained that we need form from Regional District so PID can confirm you are following all the regulations set forth by the Regional District. Once PID receives said forms, and PID is satisfied that customer is in compliance, The PID will look at request again.
- Regional District received our letter, but said it will not be put on the agenda until January 2024. Greg asked if we need to be present for meeting they said not necessary.

## MAINTENANCE REPORT

- Nothing reported

## ACCOUNTS RECEIVABLE/PAYABLE

- Overdue list
- Cash report

## NEW BUSINESS

- Board Meeting for **January was cancelled**, due to illness.
- Update from Jeremy from Radloff. -Radloff asked for a water sample with 44 different materials/minerals, from both wells, so when Radloff designs a system, the plates do not get plugged, and to see if maybe other minerals/ materials could be filtered out at the same time. Water sample to be taken Thursday Feb 15/24 hoping to get results as soon as possible, Wellness did say it takes a minimum of 7 days before they get results. Once we get the results, I will send to Radloff. Hoping if subcommittee agrees to the proposed plan, we can start work on building this year, if possible.
- Fire Hall used 8130 gallons of water Dec 23/23 fire at 9705 Sutley Road
- Sage had a glitch when I tried to go into a new fiscal year. Sent away to be fixed was down for 6 days. Up and running now.
- Got certificate for Mike from EOCP – Still needs to write the exam to be fully certified. Exam date hopefully March 6/24 Mike is covered till December 31, 2024
- Holly still needs to buy a license for Microsoft 2021. – Bought on line and installed, had glitch and reached out to Steve at Premier computer for help.
- Trustee's up for renewal Linda Meise & Jeremy Larsen 3year term– will have a ballot with interested parties for Trustee positions at the AGM for voting. Next year there will be 3 positions 2 for 3 years 1 for 1year.so there is an election every year.
- Mike has been trying to get in touch with Richard from Radloff to schedule an appointment to look at the set up at well site and discuss plans for potential build site, for cyclone system. Nothing confirmed as of yet.
- Subcommittee looking to have a meeting. – Greg to reach out with an email to the subcommittee letting them know the progress at this point. See attached email. Greg also reached out to David at Northern Health please see attached.



Subcommittee  
update from Greg



David Addison from  
Greg update Feb 8,

- Regional District Reply – Stating that they received our Request for conversion to the Regional District- and that they would not be able to look at this until late 2024 – early 2025. please see letter attached.



REGIONAL DISTRICT  
CONVERSION RESP

- Holly wage increase?
- BC Hydro Power outage Friday Feb 9/24 Board said to close office for the day

## CORRESPONDENCE

- Land titles
- Water reports
- Pump house data
- Bank statement
- Rezoning Development Services
- Regional District Response to Conversion
- David Addison – email
- Subcommittee
- New card holder
- Email Caleb Allen
- Email to David Addison NH
- Chemical list from Radloff want tested

## INVOICES

Motion by: Linda Meise

To pay all incoming invoices

Seconded by: Brenda Heft

Carried

Motion by: Nancy Wellburn

To adjourn meeting

Seconded by: Jeremy Larsen

Carried

Meeting adjourned: 8.40 pm

Next Regular Board Meeting: **Tuesday March 12, 2024 @ 7 pm**

AGM: April 29/24 @ 7:30 pm hall booked for 7 pm